

## RESIDENTIAL TENANCIES BOND AUTHORITY

Telephone: 1300 137 164

Mail: Locked Bag 007 Wendouree Vic 3355

Web: [rentalbonds.vic.gov.au](https://rentalbonds.vic.gov.au)

### STATUTORY DECLARATION BY LEGAL REPRESENTATIVE / NEXT OF KIN

This Statutory Declaration is to be used where a party to a residential bond is deceased. The completed Declaration is to be attached to a Bond Claim or Transfer form which must also be signed. Declarations can now be made remotely to maintain physical distancing to help slow the spread of coronavirus (COVID-19). If you wish to make a statutory declaration remotely, please see the instructions at <https://www.justice.vic.gov.au/statdecs#form>

I, \_\_\_\_\_  
*Print the name of the person who will sign the Bond Claim or Transfer form*

of, \_\_\_\_\_  
*Print the address of the person who will sign the Bond Claim or Transfer form* Telephone \_\_\_\_\_

in the State of Victoria do solemnly and sincerely declare that:

1. I am the Legal Representative / Next of Kin (*delete one*) of the deceased person identified in the attached death certificate/proof of death; and
2. I am entitled to act on behalf of the estate of the deceased person in relation to the bond held by the Residential Tenancies Bond Authority for the property identified on the attached Bond Claim or Transfer form.

Form number of attached form:	
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3. I agree to indemnify the RTBA against any loss or damage which may arise from the RTBA relying upon this Declaration in making the bond repayment or transfer requested.
4. I understand that Repayment of the bond will be made to the bank account provided on bond claim form which is signed by me. If bank account details are not provided the RTBA will hold the money until valid bank details are provided via a Retained Repayment Request. A search for Retained Repayments is available on RTBA Online ([rentalbonds.vic.gov.au](https://rentalbonds.vic.gov.au)) using the 'Find outstanding bond repayment' menu item.

**I acknowledge that this declaration is true and correct, and I make it with the understanding and belief that a person who makes a false declaration is liable to the penalties of perjury.**

Signature of person making the Declaration: (to be signed in front of an authorised witness*)	
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Declared at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Before me:

Signature of Authorised witness*:	
Print name of Authorised witness:	
Address of Authorised witness:	
Occupation/Status of Authorised witness:	

\* Section 107A of the Evidence (Miscellaneous Provisions) Act 1958 (Vic.) provides a list of persons who may witness the signing of a statutory declaration. This list includes: Justice of the Peace, Legal Practitioner, Court Registrar, Police Officer, current or former Member of Victorian or Commonwealth Parliament, Municipal Councillor, Medical or Veterinary Practitioner, Pharmacist, Dentist, School Principal, Bank or Building Society Manager, Minister of Religion.