

A Notice of intention to terminate for your SDA provider

An Easy Read guide for you



How to use this guide



Consumer Affairs Victoria (CAV) wrote this guide. When you see the word 'we', it means CAV.



We have written this guide in an easy to read way.

We use pictures to explain some ideas.



We have written some words in **bold**.

We explain what these words mean.

There is a list of these words on page 8.



This Easy Read guide is a summary of a notice.



You can find the notice on our website at

www.consumer.vic.gov.au/sda



You can ask for help to read this guide.

A friend, family member or support person may be able to help you.

What is specialist disability accommodation?



Specialist disability accommodation (SDA)

is accessible housing for people with disability.



When you live in SDA, we call you an SDA resident.



The housing is provided by an SDA provider.



You will be given an **SDA residency agreement**.



Your SDA residency agreement is an agreement between you and your SDA provider.



It explains:

- how you can expect to be treated
- the things you must do.

What is this guide about?



This guide is about a notice for your SDA provider.



The notice is called a **Notice of intention to terminate**.



This notice is about ending your SDA residency agreement before you move into your SDA.

You can only use the notice if:



- your SDA provider didn't give you an information statement 7 days before you signed the agreement

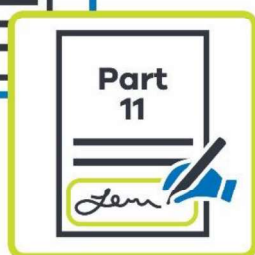
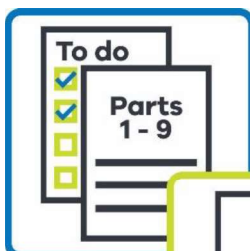
and



- you want to **terminate** your agreement.



If you terminate your agreement, it means you want it to end.



You must:

- fill out parts 1–9 of the notice
- sign part 11 of the notice.

Sending the notice



You can give your SDA provider the notice:

- in person
- in the mail
- by email.



You can only send your SDA provider the notice by email if they have said it is ok in your agreement.

Word list



Specialist disability accommodation (SDA)

Accessible housing for people with disability, including NDIS housing.



SDA residency agreement

Your SDA residency agreement is an agreement between you and your SDA provider.



Notice of intention to terminate

This notice is about ending your SDA residency agreement before you move into your SDA.



Terminate

If you terminate your agreement, it means you want it to end.

Contact us



1300 55 81 81

The cost is the same as a local call.

If you speak a language other than English, please contact TIS – Translating and Interpreting Service.



131 450

Ask to talk to an Information Officer at Consumer Affairs Victoria on

1300 55 81 81

TTY

If you use textphone or modem, call the National Relay Service.



133 677

Give them our number – **1300 55 81 81**



If you use Speech to Speech Relay call

1300 555 727

Give them our number – **1300 55 81 81**



www.consumer.vic.gov.au/sda



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